

OCEAN VIEW REGIONAL LOCAL HUMAN RIGHTS COMMITTEE

Minutes

Date of Meeting: Monday, April 15, 2013

- **BOARD MEMBERS PRESENT:**

- | | |
|-------------------|---------------|
| ➤ Debbie Coley | - Chairperson |
| ➤ Michael Vann | - Member |
| ➤ Odulia Brown | - Member |
| ➤ Rosalyn Wiggins | - Member |
| ➤ Barbara Johnson | - Member |

- **OTHERS PRESENT:**

- | | |
|-----------------|---------------------|
| ➤ Reginald Daye | - Regional Advocate |
|-----------------|---------------------|

- **AFFILIATES PRESENT:**

- | | |
|---|-------------------------------------|
| ➤ B&M Group Homes, LLC | - Wanda Scarbough |
| ➤ Compassion, LLC | - Leteacia Sessoms, George McGaskey |
| ➤ Divinely Directed Services | - Crystal Hofler, Sharon Foster |
| ➤ Dreamz, LLC | - Charlene Wimbish, Melinda Joyner |
| ➤ Essential Family Services | - Renee Sandifer |
| ➤ Faith, LLC | - Kinisha Greene |
| ➤ Family Determination, LLC | - Terry Jackson |
| ➤ Neighborhood Empowerment
& Transformation (NEAT) | - Yvonne Williams, Stephanie Bailey |
| ➤ Jen & C Home Care | - Narcisa B. Dela Cruz |
| ➤ Renaissance Family Care, LLC | - Elijah Sharp |
| ➤ Sister's Choice | - Ann V. Welch |

CALL TO ORDER:

Ms. Debbie Cooley Brown called the meeting to order at 10:12 AM for the purpose of hearing business pertaining to the agenda, transactions, or other matters that may be presented to the committee. The meeting was held at the 5700 Thurston Avenue, Suite 209, Virginia Beach, VA 23455. Affiliates introduced their organizations and remarked about the services they provided.

REVIEW AND APPROVAL OF AGENDA

January 14, 2013 Agenda was reviewed and amendments were made:

- Training for Committee members after meeting (FOIA)

Action: Ms. Wiggins made a motion to approve the agenda as amended.

Second: Ms. Brown

Vote: Unanimous

REVIEW AND APPROVAL OF MINUTES: The January 14, 2013 LHRC minutes was reviewed and no amendments were made. Approved minutes will be posted within three (3) days.

Action: Ms. Wiggins made a motion to approve the minutes as amended.

Second: Ms. Brown

Vote: Unanimous

PROVIDER REPORTS: All providers noted below went over their 1st quarter reports (01/01/2013- 03/31/2013)

1. B & M Group Home -4 individuals, 0 Status of Allegations of Abuse and Neglect, 0 Complaint Cases
2. Compassion, LLC – 231 Individuals, 0 allegations, 17 restraints, 0 Status of Complaint Cases
3. Divinely Directed Services – 7 individuals, 0 allegations. 0 Complaint Cases, Peer to Peer - 1
4. Dreamz, LLC – 0 admissions, 0 allegations of Abuse and Neglect, 0 Complaint Charges
5. Essential Family services –29 individuals, 0 admissions 0 Status of Allegations of Abuse and Neglect, 0 Complaint Charges – Other 1 death
6. Family Determination, LLC – 31 individuals, 0 admissions, 0 Allegations, 0 abuses
7. Faith, LLC - 0 individuals, 0 admissions, 0 Allegations of Abuse and Neglect, 0 Complaint Charges
8. JEN & C Home Care – 8 individuals, 0 admissions, 0 Allegations of Abuse and Neglect.
9. Neighborhood Empowerment and Transformation Report Quarter – 5 individuals, 0 admissions, 0 allegations, 0 complaints (Annual Report was also submitted)
10. Renaissance Family Care – 3 individuals, 0 admission, and 0 Allegations of Abuse Neglect
11. Sisters Choice – 2 individuals, 0 admissions, 0 Allegations of Abuse and Neglect, 0 Complaints

REMARKS FROM THE REGIONAL ADVOCATE: Mr. Daye discussed the CHRIS system which will eliminate paperwork (faxing, etc), when processing reportable incidents to OHR. Currently the system is in Phase II. Phase I has already started for larger facilities. Phase II is geared for ICFMRs. There will be an instructional training at Eastern State Hospital on April 23rd at 1:00pm for Phase II. (There are approximately 100 slots). Providers were instructed to email or call Mr. Margaret Walsh for additional information. Providers are still responsible for faxing incident reports to Central Office. Mr. Daye referenced regulations dated 11/27/12. They are still under review. Surveys were distributed to providers concerning complaint process.

Mr. Daye informed committee that OVRLHRC is at full membership. However, Ms. Brown and Ms. Wiggins terms will end June 30th and that members are responsible for locating new board members to fill those positions. The application is online and all attempts should be fill those positions by the next meeting. Thank you were extended to Ms. Brown and Ms. Wiggins for their service to the committee.

Ms. Coley reminded providers to be cognizant of their responsibilities to turn in reports on time.

Dreamz gave their report concerning their Behavioral Management Policy. After clarification concerning CPI questions the following motion was made.

Action: Ms. Wiggins made a motion to approve the minutes as amended.
Second: Ms. Brown
Vote: Unanimous

Sister's Choice gave their report concerning their Behavioral Management Policy.

Action: Ms. Wiggins made a motion to approve the minutes as amended.
Second: Ms. Brown
Vote: Unanimous

Jen Care submitted modification to Behavioral Management Policy concerning protective devices – bed side rails for safety.

Action: Ms. Wiggins made a motion to approve the minutes as amended.
Second: Ms. Brown
Vote: Unanimous

Lateacia Sessoms was introduced at the new secretary for the next year. She can be reached at Compassion, LLC @ (757) 965-7450.

OLD BUSINESS:

- Divinely Directed presented requested amendments to their Surveillance Camera policy. Mr. Daye supported approval of the policy after confirming that they would not use audio.

Action: Ms. Wiggins made a motion to approve the agenda as amended.
Second: Ms. Johnson
Vote: Unanimous

TREASURER REPORT: (Provider information only): The Treasurer report was distributed to all in attendance for information.

PUBLIC COMMENTS: There were no individuals who addressed the committee during the public comment period.

NEXT SCHEDULED MEETING

The next regular OVLHRC meeting is scheduled for **Monday, July 15, 2013 @ 10:00am at Compassion, 5700 Thurston Avenue, suite 209, Virginia Beach, Virginia**
Telephone number (757) 965-7450.

CLOSED SESSION

At 11:29pm, Ms. Brown moved that the OVLHRC go into executive session, pursuant to Virginia Code 2.2-3711(A), for the protection of privacy of individuals and their records in personal matters not related to public business, namely to review abuse allegations involving Divinely Directed Services. R. Wiggins seconded the motion.

RECONVENED IN OPEN SESSION

At 11:40pm, a motion was made by Ms. Brown to reconvene into Open Session. Motion seconded by M. Vann and each member so certified that to the best of each members knowledge only private business matters lawfully exempted from statutory open meeting requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session.

LOCAL HUMAN RIGHTS COMMITTEE RECOMMENDATION

Divinely Directed Services: No recommendations

ADJOURNMENT: The LHRC meeting was adjourned at 11:41 p.m.

Mr. Daye proceeded to conduct FOIA training with the committee members.

Respectfully submitted,

Wanda Scarbough